

**Report of Head of Scrutiny and Member Development**

**Report to Scrutiny Board (Health and Wellbeing and Adult Social Care)**

**Date: 15 July 2014**

**Subject: Scrutiny Board Terms of Reference**

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

**Summary of main issues**

1. This report presents the terms of reference for the Scrutiny Board (Health and Wellbeing and Adult Social Care) for Members' information.

**Recommendation**

2. Members are requested to note the Scrutiny Board's terms of reference.

## **1.0 Purpose of this report**

1.1 This report presents the terms of reference for the Scrutiny Board (Health and Wellbeing and Adult Social Care).

## **2.0 Background information**

### Scrutiny Board's terms of reference

2.1 The Annual Review of the Constitution more often than not identifies areas for amendment in relation to the Scrutiny Boards' terms of reference to ensure consistency in wording and provide procedural clarity.

2.2 On this occasion there have been no changes to the remit of this Scrutiny Board. The terms of reference are attached for Members' information (Appendix 1).

2.3 The Board's terms of reference relate to the functions delegated to the Director of Adult Social Services. In general terms, these cover the following areas:

- Social Services so far as those functions relate to adults;
- Functions exercisable on behalf of an NHS body, so far as those functions relate to adults; and,
- Arrangements to protect and promote the welfare of vulnerable adults, including vulnerable young people moving into adulthood.

2.4 The following function delegated to the Director of Public Health also falls within the remit of this Scrutiny Board:

- Taking appropriate steps to improve the health of the people in the authority's area;
- Dental public health;
- Joint working with the prison service;
- The medical inspection of pupils and weighing and measuring children;
- Research, obtaining and analysing data or other information and obtaining advice from persons with appropriate professional expertise;
- Planning for, or responding to, emergencies involving a risk to public health;
- Co-operating with arrangements for assessing risks posed by violent or sexual offenders;
- Any public health function of the Secretary of State (or functions exercisable in connection with those functions):
  - which the authority is required by regulation to exercise, or;
  - in respect of which arrangements have been made.
- Any other function prescribed by the Secretary of State as the responsibility of the Director of Public Health; and,
- The oversight of clinical governance arrangements

2.5 In terms of Executive Members, the Scrutiny Board's role encompasses the areas of responsibility assigned to the Executive Members for:

- Adult Social Care; and
- Health and Wellbeing.

2.6 In addition, as outlined in the attached terms of reference, the Scrutiny Board also has a specific remit / responsibility in relation to reviewing and scrutinising any matter relating to the planning, provision and operation of the local health service and to comment on specific NHS service changes or developments, as referred to the authority by a relevant NHS body or health service provider. This specific aspect of the Scrutiny Board's remit is considered in more detail elsewhere on the agenda.

### **3.0 Corporate Considerations**

#### **Consultation and Engagement**

3.1 The Council's Constitution was formally considered and approved by Council on 9 June 2014.

#### **Equality and Diversity / Cohesion and Integration.**

3.2 In line with the Scrutiny Board Procedure Rules, the Scrutiny Boards will continue to ensure through service review that equality and diversity/cohesion and integration issues are considered in decision making and policy formulation.

#### **Council Policies and City Priorities**

3.3 The terms of reference of the Scrutiny Boards continue to promote a strategic and outward looking Scrutiny function that focuses on the City Priorities. Scrutiny Boards will continue to review outcomes, targets and priorities within the Business Plan and specific "Best City for...." priorities set out within the City Priority Plan.

#### **Resources and Value for Money**

3.4 This report has no specific resource and value for money implications.

#### **Legal Implications, Access to Information and Call In**

3.5 This report has no specific legal implications.

#### **Risk Management**

3.6 This report has no risk management implications.

### **4.0 Recommendation**

4.1 Members are requested to note the Scrutiny Board's terms of reference.

### **5.0 Background documents<sup>1</sup>**

5.1 None

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<sup>1</sup> The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.